



Metro Interpreter Resource Center
 Hatidza Asovic, Coordinator
 303 Robert Street North
 Fargo, ND 58102
 Phone: 701-630-0676
 Fax: 701-526-3001
 E-mail: mirc@culturaldiversityresources.org

Interpreter Request Form

Hiring Agency Name:			
Contact for this request:		Phone:	
Billing Address:			
Preferred gender of interpreter:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> No preference		
APPOINTMENT INFO			
Appointment Date:	Appointment Time:	Appointment Length:	
Facility Location (be specific):			
Language/Dialect:			
Other Preferences/ Specifications:			
Notes:			
Authorized Signature:			
<p><i>Your signature above indicates authorization to secure interpreting services and responsibility for payment on behalf of your company named above. Please fax Interpreter Request Form to 701-526-3001 or email at mirc@culturaldiversityresources.org</i></p> <p>Requires one full business day notice to cancel an assignment; otherwise, payment in full is expected</p>			
BILL FOR SERVICE			
<p>The services described herein were provided in a satisfactory manner. Billing for service can proceed.</p>			
Agency Staff Person	Date	Interpreter	Date